LALEHAM LEA

A Catholic Independent Primary School for boys and girls aged 3 to 11

Head Teacher: Ms K Barry

LALEHAM LEA SCHOOL & NURSERY

ASSESSMENT POLICY

This is a whole school policy which applies to all sections of the school, including Early Years Foundation Stage, Out of School Care and Clubs.

Person responsible for this policy:
Karen Barry
Head teacher

This policy aims to clarify the overall intentions of the school with regard to the assessment and recording of pupils' achievement.

The main aim of assessment is to contribute to the educational process by which all pupils become more effective and more confident learners. In particular, assessment and marking at Laleham Lea School seek to:-

- Motivate pupils to improve and develop
- Allow pupils to recognise and quantify their progress
- Reveal learning difficulties that need to be addressed, including by referral to SENCO as appropriate
- Enable teachers to evaluate the effectiveness of their teaching.

To achieve these aims the school assessment policy is based on the following principles:-

- Consistent and accurate assessment throughout the school
- Recognition of the whole range of pupils' achievements and experiences
- A positive approach to pupils' progress, which is reflected in their records
- Shared understanding by pupils and teachers of clear and explicit procedures
- Pupils learning to contribute to their own assessment and progress
- Regular scrutiny of pupils' work by Head Teacher.

All marking and assessment throughout the school will therefore ensure that:-

- Written work is marked thoroughly and returned to the pupils promptly
- All written work is marked according to schools marking policy
- Grades and marks on written work are supplemented wherever applicable by written comments
- Wherever possible, written comments recognise the positive aspects of the work
- All marks and grades awarded are recorded for use in the preparation of interim or end of year reports
- Pupils are aware of the criteria against which they are judged
- Pupils learn to mark and assess their own work where appropriate ("traffic lights")
- Parents are informed of their child's progress through consultation evenings, interim reports, written reports and when necessary other written communications.
- Assessment Folder for each child 'Learning Journey' is kept up to date and used to inform planning.

Date 2017
Review Date 2020