



Higher Level Teaching Assistant - Person Specification

Job Title: Higher Level Teaching Assistant		
	Essential	Desirable
Education and Training		
Good General Education including English and Maths at Grade C GCSE or equivalent	√	
HLTA qualification	√	
Experience & Skills		
Experience of teaching whole classes	√	
Experience of teaching across Key Stage 1 and Key Stage 2	√	
Understanding of behaviour management strategies	√	
Basic IT skills	√	
Certificate in First Aid procedures		√
Previous experience as a Higher Learning Teaching Assistant	√	
Ability and experience with adapting, thinking through and implementing strategies to enhance pupil's learning		
Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for teaching & learning.	√	
Able to clarify and explain instructions to children	√	
Able to motivate and engage children	√	
Experience of/ability to contribute to discussions on curriculum delivery and classroom planning		√
Able to maintain records and pupil files		
Able to utilise a variety of strategies to engage children and support children in their learning		
Personal Attributes		
Be an effective communicator.	√	
Ability to remain professional and maintain confidentiality at all times.	√	
Trustworthy and approachable	√	
Good time management	√	
Passionate about positively changing the lives of children	√	
Ability to use own initiative and work flexibly	√	

LALEHAM LEA CATHOLIC INDEPENDENT SCHOOL

Ability to work in partnership with parents and teachers	√	
An understanding of and a genuine commitment to Equal Opportunities	√	
The ability to form and maintain appropriate relationships and personal boundaries with children and young people in line with Laleham Lea's Safeguarding and Child Protection policy	√	