



ISA

Laleham Lea School

Catholic, Independent, Co-ed
aged 3—11



Archdiocese of Southwark

School Finance & HR Officer

Start Date: As soon as possible

Salary £37-£42k (pro rata if 4 days)

**Working pattern 4 or 5 days - to be discussed at interview
(with statutory holiday entitlement)**

An exciting opportunity for leadership, for a good communicator and diligent administrator, with a sound understanding of financial management, whose vision and responsive leadership can continue to develop this excellent school. This role can either be 4 or 5 day position (to be discussed at interview).

In return we offer an excellent team to work with, along with a pension, fee remission, CPD opportunities, hot staff lunch and support for staff wellbeing. Please contact our Headteacher via email on secretary@lalehamlea.co.uk for an application pack. Tel: 0208 660 3351

Closing date: Midday on 26th February 2026

Our school is committed to safeguarding and promoting the welfare and safety of children. All appointments are subject to a satisfactory enhanced DBS check and other Safe Recruitment employment checks. We are an equal opportunities employer.

Laleham Lea School, 29 Peaks Hill, Purley, Surrey CR8 3JJ

www.lalehamlea.co.uk

Registered Charity Number: 1118598